UNITED
NATIONS

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Economic and Social Council

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E/CONF.87/INF.1
15 June 1993

ORIGINAL: ENGLISH

THIRTEENTH UNITED NATIONS REGIONAL
CARTOGRAPHIC CONFERENCE FOR ASIA
AND THE PACIFIC
Beijing, 10-18 May 1994

ANNOTATED PROVISIONAL AGENDA

Item 1. Opening of the Conference

The Conference will be declared open by the Executive Secretary of the Economic and Social Commission for Asia and the Pacific or his representative.

Item 2. Election of the President of the Conference and other officers

The Conference will elect a President, two Vice-Presidents and a Rapporteur from among the representatives of the States participating in the Conference. The President and Vice-Presidents will preside at the plenary meetings; the Rapporteur will be responsible for the reports of plenary meetings and the report of the Conference.

Item 3. Organizational matters

(a) Adoption of the rules of procedure

The provisional rules of procedure (E/CONF.87/2) may be amended by a decision of the Conference.

(b) Adoption of the agenda

The provisional agenda of the Conference (E/CONF.87/1), based on the recommendations of the Twelfth United Nations Regional Cartographic Conference for Asia and the Pacific, may be amended by a decision of the Conference.

(c) Establishment of technical committees, and election of Chairmen and Rapporteurs

In accordance with rule 37 of the provisional agenda (E/CONF.87/1), the Conference may establish as many committees as may be necessary for the performance of its functions. Items relating to the same category of subjects may be referred to the committee dealing with that category of subject.

To govern and record the work of the committees and their deliberations, the Conference will elect a Chairman and a Rapporteur for each committee.

(d) Organization of work

The Conference will consider the programme of work presented "Provisional allocation of agenda items and schedule for the Conference" (E/CONF.87/INF.4).

(e) Credentials of representatives to the Conference

In accordance with the rules 1, 2, 3 and 4 of the provisional rules of procedure (E/CONF.87/2), each State participating in the Conference shall be represented by a head of delegation and such other accredited representatives, alternate representatives, experts and advisers as may be required.

The credentials of representatives and the names of alternate representatives, experts and advisers shall be submitted to the Executive Secretary of the Conference if possible not later than 24 hours after the opening of the Conference. The credentials shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs.

The President and the Vice-Presidents shall examine the credentials and report to the Conference without delay.

Pending a decision of the Conference on their credentials, representatives shall be entitled to participate provisionally in the Conference.

Item 4. Country reports and current status and issues of surveying, charting and mapping at the national level: needs and requirements versus reality in the region

National reports are expected to cover progress made by countries in the development of national capabilities in the field of cartography, photogrammetry, surveying, mapping, geographical information systems, hydrography and remote-sensing. The reports should examine the impact of technology and its bearing on policy, economy and development in the fields of surveying, charting and mapping. They should provide a basis for discussing country problems and elaborating appropriate solutions.

Item 5. New trends in technology, and their applications:

(a) Geodesy;

(b) Surveying and mapping;

(c) Photogrammetry and remote-sensing;

(d) Digital databases, geographical and land information systems;

(e) Hydrography.

National and international experts in the relevant fields will present papers focusing on new technological advances and stressing their role in and impact on socio-economic development.

Technical papers will be discussed for each of the topics under the agenda item. It is expected that the Conference will foster in-depth discussion and make specific recommendations on past decisions and/or new policies concerning applications of new technologies in Asia and the Pacific.

Item 6. Human resources development

To facilitate discussion and exchange of information, national agencies and international institutions will present papers on the training and assistance they provide. The Conference will produce recommendations on human resources development.

Item 7. Regional cooperation and transfer of technology

Reports from national services and international scientific organizations will describe regional technical assistance and cooperation.

The Secretariat will present a report on the technical assistance provided by the Department of Economic and Social Development to national services in the region and on its activities in the field of surveying, mapping and cartography on a global scale.

Recommendations will aim at increasing relevant activity.

Item 8. Provisional agenda for the Fourteenth United Nations Regional Cartographic Conference for Asia and the Pacific

Proposals for items to be included on the agenda of the Fourteenth United Nations Regional Cartographic Conference for Asia and the Pacific will be discussed and adopted so as to provide member countries with a view of the goals and aims of the next Conference.

Item 9. Adoption of the report of the Conference

Copies of the draft report will be distributed to the participants. Recommendations to the national services and the United Nations, made and formulated during the plenary sessions and technical committees, will be finalized and adopted, together with the report of the Conference.

The final report, as adopted by the Conference, will be published and mailed to member States.

Technical and information papers will be distributed during the Conference for the convenience of participants.

A compendium of technical papers will be published later, as a United Nations sales publication, and submitted to the United Nations sales section for distribution. Copies will be mailed to the member missions to the United Nations.

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ASIA AND THE PACIFIC
Beijing, 10-18 May 1994

DOCUMENTATION FOR THE CONFERENCE

Note by the Secretariat

1. The official languages of the Conference are English, Chinese, French and Russian; English and French are the working languages of the Conference. Since the facilities for the translation and reproduction of documents at the site of the Conference will be limited, Governments are asked to forward to the United Nations Secretariat at their earliest convenience, but not later than 1 January 1994, two copies of the documents in one of the working languages which they have prepared in support of items on the provisional agenda for the Conference.

2. One copy must be typed in double spacing, including footnotes and quotations, to facilitate processing for the final publication of the technical papers after the Conference. The other copy will be used for offset reproduction and distribution at the Conference and must be single-spaced. A diskette with the text in WordPerfect 5.1 can be forwarded with the report.

3. All manuscript pages must be of the same size and must be numbered consecutively. Manuscripts must be typed on one side of the paper only, with margins of at least one inch on all four sides of the page.

4. It is essential that documents be kept to a reasonable length. In no case should they exceed 10 pages.

5. Every document should be accompanied by a summary, which should be limited to one typewritten page. Documents will be distributed in the language in which they are received (English or French), and the summary will be translated by the Secretariat and distributed in the other working language. Acronyms and abbreviations must be spelled out the first time they appear in a text. When a considerable number of acronyms and abbreviations appear in one text, they must be listed at the beginning of the text, together with the full terms they stand for.

6. To facilitate and expedite the reproduction of half-tones, charts and other black and white illustrations, it is important that two copies of reproducible material (negative or glossy positive) for each illustration be forwarded to the United Nations Secretariat, together with the text. This will enable the Secretariat to retain one copy for the final publication of the technical papers and to use the other copy for immediate reproduction for the purposes of the Conference.

7. Governments are requested to send 3,000 printed copies of each multicolored illustration, including maps, to the United Nations Secretariat for inclusion in the proceedings of the Conference, since it is not possible for the United Nations to reproduce such illustrations. In addition, Governments should send 250 copies to the Conference secretariat at Beijing for distribution during the Conference, making a total of 3,250 printed copies of each colour illustration.

8. The proceedings of the Conference will be issued in two volumes as follows:

Volume I: Report of the Conference

Volume II: Technical papers

Volume I will be issued in English and French. In accordance with the policy concerning the limitation of documentation adopted by the United Nations, volume II, containing the documents in support of the Conference agenda, will be issued in one version only, with each paper appearing in the original language (i.e.., English or French), preceded by a summary in the other language.

9. Only documents that a Government may wish the Secretariat to distribute as information papers will be accepted at the Conference site. For satisfactory distribution, at least 200 copies should be brought by the delegation to the Conference site. Such papers will not be reproduced in the final proceedings of the Conference.

10. Correspondence relating to the Conference may be addressed to the United Nations Secretariat as follows:

United Nations
Department of Economic and Social Development
Physical Infrastructure and Transport Branch
Cartography Unit
DC1-720
New York, NY 10017